

Information Sheet for VISA

*PLEASE SEND A COPY OF YOUR PASSPORT WITH THIS FORM.

PERSONAL INFORMATION			
NAME	Last Name	First Name	Middle Name
	*If you are Chinese, please also state your name in Chinese characters.		
AFFILIATION			
OCCUPATION/POSITION			
NATIONALITY		SEX	
DATE OF BIRTH	Month	Date	Year
PASSPORT NUMBER			
*Please send a copy of your passport with this form.			

FLIGHT SCHEDULE			
ARRIVAL TO JAPAN			
DATE	Month	Date	Year
AIRPORT (DEPARTURE)			
AIRPORT (ARRIVAL)			
*Please write entry (first arrival) airport in Japan			
NAME OF AIRLINE		FLIGHT NUMBER	
DEPARTURE FROM JAPAN			
DATE	Month	Date	Year
AIRPORT (DEPARTURE)			
AIRPORT (ARRIVAL)			
NAME OF AIRLINE		FLIGHT NUMBER	

SCHEDULE OF STAY					
DATE			ACTIVITY PLAN	CONTACT (Name, Phone Number)	ACCOMMODATION (Hotel name, Address, Phone Number)
Month	Date	Year			

PLACE TO APPLY FOR VISA (CITY)	
CITY NAME	

MAILING ADDRESS	
※If necessary, we will send required documents by EMS, so please give us your mailing address.	
ADDRESS	
COUNTRY	
TEL	