

How to use Spatial Chat

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[Spatial Chat](#) is a virtual space. The feature of the Spatial Chat is that you can see where people are located, and when your avatar is close to them, you can hear them well, whereas if you move your avatar away from them, their sound fades out.

Posters will be displayed in a room that corresponds with poster numbers, e.g. P01-A will be presented in Poster room 'P01~06'. Using your avatar, you will visit each poster and discuss with other participants. There will be a maximum of 6 posters in each room.

- [Video Guide](#) (Youtube)

1. Device Settings

It is best to use a computer or a laptop. If you are using mobile devices, please be noted of some restrictions.

Recommended browser is Google Chrome or Firefox.

- [Device Setting](#)

- [List of Supported Browsers](#)

2. Space

- 1) Login the [members-only webpage](#) using your ID and Password (e-mail sent on February 22) where you will find the link to the SpatialChat.
- 2) When logging in the SpatialChat, enter your full name and your affiliation
- 3) Choose "Camera and microphone" on
- 4) Click "Join Space" this will take you to the SpatialChat Lobby
- 5) When you enter the lobby, you will see only a small part of the whole room. You can choose a scale of the screen by clicking on the button at the right bottom and choose the best option. To move inside the room, just click on your circle and drag it to any other location.

3. Moving between rooms (floors)

Maximum number of participants per room is 50 but participants can move between different rooms. Click on "Show rooms" in the upper right corner to see a list of rooms, click on the room you want to move to, and if the number of participants in that room is less than 50, you will be taken to that room.

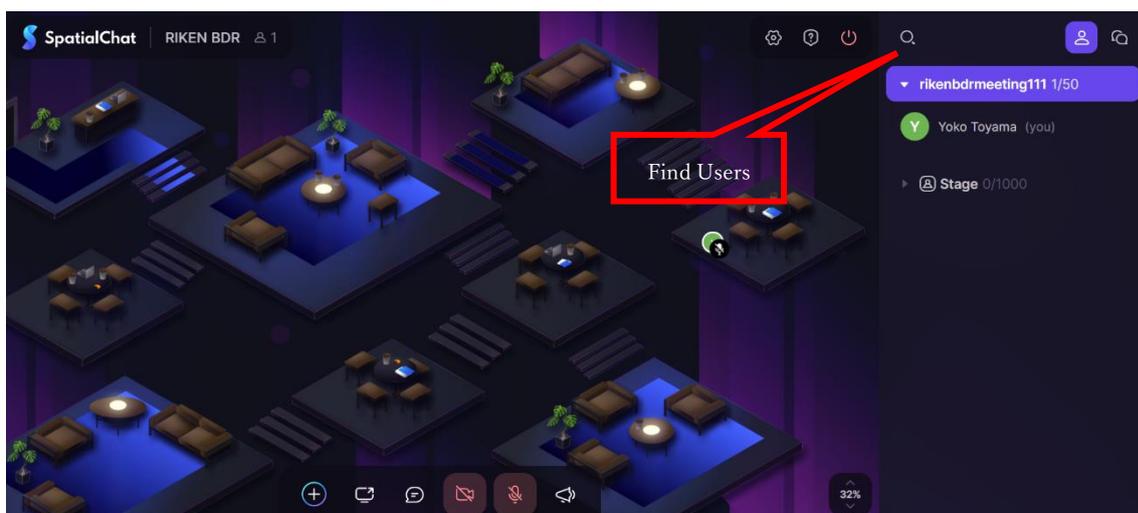
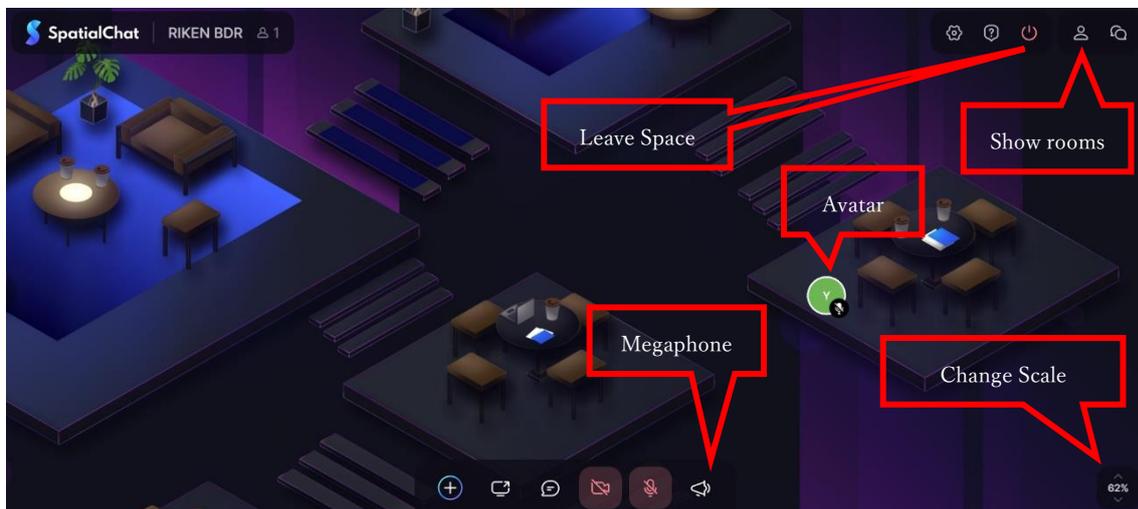
4. Search for participants

To find a specific participant, type the name of the person you are looking for in "Find Users" and then click on that person in the list. You will be redirected close to this attendee.

5. Notice

"Megaphone" is for speaking to entire room. This option is ONLY for secretariat

6. Display sample



7. For Poster Presenters: Presenting your poster

- 1) On the day of the presentation, click on the SpatialChat link to enter the space at least 10 minutes before your presentation.
- 2) This will take you to the spatial chat lobby. Click on "Show rooms" in the upper right corner to see a list of rooms, click on the room with your poster number.
- 3) Find your poster and stand on the blue circle and discuss with other participants. Please start your presentation and discussion when audience visit your poster. All attendees at your poster will stand around your poster. The closer the attendee to the presenter the better they can hear you. Also, we ask that you turn on your video during your assigned presentation time.
- 4) We recommend that you use a pointer when presenting. Please see below for details.
 - [Adding pointer to your presentation](#)

8. Troubleshooting

- [My Camera and Microphone aren't working](#)
- [My screensharing is flicking or black](#)
- [If you have multiple cameras \(or microphones\) on your computer](#)
- [Other troubleshooting](#)
- [Common questions related to general use of Spatial Chat](#)